

## 9 Tips Dealing with a Bad Boss



Hate your job because of it? Can't stand your boss? You are not alone, millions of employees are like you working for their difficult bosses. Even if you like your job and the people you work with, if you can't deal with your boss, you have a problem.

Here are nine tips on dealing with a bad boss:

### **1. Is your "Bad Boss" really bad?**

Before assume that you have a bad boss, make sure you really are dealing a bad boss. Maybe you should reflect, is that due to your working performance or any other reason for his/her behavior? Or maybe you are too hard to your boss too?

### **2. Don't Avoid Him**

Bad Boss invariably calls at unusual & inconvenient times. It is best to answer his phone calls, return his messages and respond to his e-mails. Do not be tempted to avoid him.

### **3. Stay One Step Ahead**

Head off your boss' requests by anticipating them and getting things done before they come to you. This works well especially when you're dealing with a micromanager,

### **4. Document your work**

Each time you get accomplishments and of compliments from co-workers or managers of other departments, remember to keep track. You may need to record the date of these incidents, not forgetting about the significance of the accomplishment too.

### **5. Confront with evidence**

A boss can easily yell at you based on statements you yourself make. However, it's harder for you to confront the boss with detailed data, that particular data that has metrics. So when your boss complains that you, share your data. In doing so, you're clarifying the boss implicitly about what he blamed on you.

### **6. Confirm All Deadlines**

Memorize all deadlines in writing notes to avoid miscommunications or misunderstandings. Only few things anger Bad Boss more than missing a deadline.

### **7. Be Timely**

It is very important to complete your assignments in a timely fashion rather than to craft a perfect work product. Bad Boss prefers to receive your completed written assignments well in advance of a filing deadline so he has time to review and rework it or return it to you for additional research or revision. Bad boss will seek you out or reassign it if he does not receive your assignment by the deadline,.

### **8. Learn From the Others' Experiences**

Be smart enough to connect with the past employees or employees who worked longer in the company. Try to find out what pleases him and also what pushes his buttons. Find out why, if his previous employee is no longer with the organization.

### **9. Use humor to cope**

Don't have sense of humor? Then you might consider to learn to be one when you have a Bad Boss. Humor is a great way to deal with unpleasant situations -- hence the need, in television, movie and for comic relief following a tense scene. Rather than be upset about a past encounter, try laughing about it, but of course not in front of your Bad Boss.